

# Moving Out of Your Apartment Checklist

**Step 1**  Write down everything you need to complete before leaving so you don't forget to do it.

**Step 2**  Make sure you have a copy of the apartment inspection checklist so you know what things need to be fixed before inspection.

**Step 3**  Paint over scuff marks on walls. If you painted a room a different color, you may need to paint over it with a neutral color.

**Step 4**  Remove nails and cover up holes.

**Step 5**  Ask your landlord to do a preliminary inspection to be sure you completed everything.

**Step 6**  Spray down the interior of the refrigerator with warm soapy water and wipe it dry. You might need to remove the drawers to reach everything.

**Step 7**  Dust and clean the cabinets and counter tops.

**Step 8**  Thoroughly clean the stove, oven and stove vent inside and out.

**Step 9**  Thoroughly clean the sinks and toilets in the home.

**Step 10**  Sweep, mop and vacuum floors.

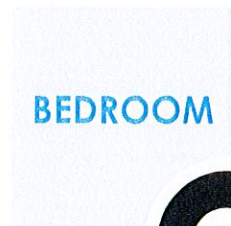
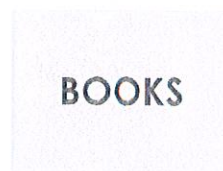
**Step 11**  Scrub down bathtubs and showers with bleach.

**Step 12**  Clean the windows. This includes the window pane and window sill.

**Step 13**  Remove stains from carpets.

**Step 14**  Dust ceiling fans and light fixtures. Replace burnt out light bulbs.

**Step 15**  Attend the inspection and ask for a copy of the inspection for your records.





## Kitchen

- \* Dust on top of cabinets
- \* Wipe out cabinet and shelves
- \* Wipe out drawers
- \* Clean cabinet doors front and back
- \* Disinfect all knobs and pulls
- \* Clean oven and stove top
- \* Wipe out and disinfect fridge inside and out
- \* Disinfect kitchen countertops
- \* Disinfect kitchen sink
- \* Wipe down pantry shelves
- \* Sweep and steam clean floor
- \* Pull out fridge and oven and clean under and behind them

## Bathrooms

- \* Dust vents and bathroom fan
- \* Dust/clean vanity light fixtures
- \* Wipe out all cabinets and clean shelves
- \* Wipe out all drawers
- \* Clean cabinet doors front and back
- \* Disinfect all knobs and pulls
- \* Disinfect countertops
- \* Disinfect sink(s)
- \* Disinfect bathtub/shower
- \* Clean shower head(s)
- \* Thoroughly clean the toilet
- \* Sweep and steam clean floor

## Living Spaces

- \* Dust walls and corners to remove cobwebs
- \* Dust vents and ceiling fans
- \* Dust/wash light fixtures
- \* Wash blinds/window coverings
- \* Wipe down window and door moldings and doors
- \* Disinfect door handles
- \* Clean baseboards
- \* Vacuum and/or steam mop floors
- \* Wash windows
- \* Disinfect stair railings & banister
- \* Clean grout in house and seal it

## Laundry Room

- \* Dust vents and fans
- \* Dust/wash light fixtures
- \* Wipe out all cabinets and clean shelves
- \* Wipe out all drawers
- \* Clean cabinet doors front and back
- \* Disinfect all knobs and pulls
- \* Disinfect countertops
- \* Disinfect the sink
- \* Sweep and steam mop floor